

Embassy of India
Tehran

Corrigendum - 2

Refer Tender No. **Teh/Cons/CPV/01/2025** dated 03rd February, 2025 regarding outsourcing of Consular, Passport and Visa services of the Embassy of India, Tehran.

2. Prospective bidders may kindly note the modification in Annexure-K and submit their Financial Bids as per the modified Proforma appended below.



(Harendra Singh)
Second Secretary (Consular)
Embassy of India, Tehran

FINANCIAL BID

Annexure: K

This financial Bid should be enclosed and sealed in a separate envelope superscribed 'Financial Bid'

Note: Service Fee (in USD) must be filled correctly both in figures and in words, without any discrepancy. Any vague details /no response may lead to rejection of the bid.

Proforma for Service Fee

Name of the Bidding Company:

S.No	Description	Offer of the bidder (in USD)
1	Service Fees per deliverables in the RFP	Amount in figures: Amount in words:

Notes:

- i) Service Fee quoted above is the 'Service Fee per application' payable to the Service Provider. Bidder shall quote the Service Fee as per deliverables of the RFP including digitization and indexation of documents, enrolment of fingerprint biometrics, facial Biometric capture, and provision of four Application Facilitating Services viz, photocopying, photographs, Form filling, and Courier Services.
- ii) Financial bid that quotes zero Service Fee will be rejected and will not be considered for the calculation of the L1 bidder.
- iii) Service Fee per application quoted above shall be inclusive of all local taxes (VAT, GST, etc.) as applicable in different provinces of Iran. It is the responsibility of the Service Provider to pay applicable taxes to the concerned Governmental authorities.
- iv) Service fee quoted above will be the same for all types of CPV services as per the deliverables in the RFP.

Signature..... Date.....
Designation with seal of the bidding Company
(to be signed by CEO or equivalent Authority)